

Technology Contact Hours:

As you know you can receive contact hours for learning you acquire. If you have worked with your Technology Leader, Eliza Griscom, this year, use the chart below to request hours for the work you have done.

1. Before or after school workshops usually require a product. Using your new skills you would create a product that you can use in your curriculum. In this case you should have been instructed in advance what is expected to receive a given number of contact hours.

I have taken a workshop, created a product and not yet received Contact Hours for it.

Name of Workshop _____

Description of your product _____

The # of Contact Hours offered: _____

2. If you have worked with your technology leader on a one-to-one basis to learn a new technology skill, you may be able to receive Contact Hours. Did you work on your own with that new skill and create a product (i.e. a Power Point presentation to introduce a new skill to your class, or help your students create their own presentations).

How many hours did you put in outside of class in order to do so: _____

Description of your product _____

3. If you worked in coordination with your Technology Leader on a project over a period of time, you may be able to receive contact Hours).

Description of Project worked on: _____

How many hours did you put in outside of class to do so: _____

Please submit this form to your technology leader to receive your contact hours. Or you can e-mail the information to her at grisce@fc.portlandschools.org.

There is a limit to the number of Contact Hours you may receive for a given skill or project. Therefore, the number of Contact Hours you receive may not coincide exactly with the number of hours you submit.